

Dear concern,

We are Taxsense Limited Consultancy Firm, one of the fastest growing consultancy firms in Bangladesh currently. We have a dedicated team who are vastly experienced in the financial and consultancy service field. We consist of Lawyers, Chartered Accountants and Income Tax Practitioners and have acquired remarkable expertise on Taxation, Company & Commercial Laws, Audit, VAT, Business Licenses and related legal issues.

Taxsense Limited

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Taxsense All Services

Services	Required document (Online)
TAX	<ol style="list-style-type: none"> 1. NID Card 2. Tax Identification Number (TIN) 3. Passport Size Photos 4. Present & Permanent Address 5. Salary Certificate/Statement (if job holder 1st July 2023-30th June 2024) 6. Bank Statement (1st July 2023- 30th June 2024) (All Accounts) 7. Trade license (if businessman) 8. Gratuity Receipt Statement (if any) 9. TDS- Tax deduct at source certificate/ Copy of challan 10. DPS Certificate/Statement (If applicable) 11. Insurance Certificate (If applicable) 12. Shanchay Patro (If applicable) 13. Fixed Deposit (If applicable) 14. House Documents/Deeds (If applicable) 15. Apartment Document/Deeds (If applicable)
VAT	<ol style="list-style-type: none"> 1. NID 2. Trade license/ Certificate of Incorporation * 3. TIN Certificate* 4. Phone Number 5. E-mail address 6. Rent agreement 7. Import Registration certificate/export registration Certificate (If Applicable) 8. List of all sales shops; Sales centres, full address, equipment, machinery, fittings, product 9. features and amendment of the products manufactured. 10. List of invoice and stored product 11. Agreement of Partnership (If Partnership Company) 12. Bank Statement * 13. BIDA registration (If Applicable) 14. Memorandum of Association (MOA) and Articles of Association (AOA) (If Private/Public Company) 15. Projected Turnover in next 12 Months Period * 16. Number of Employee* 17. Manufacturing (Layout Plan & Machinery List)
Company Registration (RJSC)	<ol style="list-style-type: none"> 1. NID Card 2. Tax Identification Number (TIN) 3. Passport Size Photos 4. Present & Permanent Address 5. Two witness Nid & phone number
Foreign or Joint venture company	<ol style="list-style-type: none"> 1. NID Card 2. Tax Identification Number (TIN) 3. Passport Size Photos 4. Present & Permanent Address 5. Two witness Nid & phone number 6. Proposed Bank Account & Encashment Certificate

Trade License	<ol style="list-style-type: none"> 1. NID Card 2. Tax Identification Number (TIN) 3. Passport Size Photos 4. Address Documents (Holding tax, Land Map) 5. Fair Licenses 6. Environment Licenses 7. NOC 8. Rent Agreement 9. RJSC
Trade Mark Application	<ol style="list-style-type: none"> 1. NID Card 2. Tax Identification Number (TIN) 3. Passport Size Photos 3. Address Documents 4. Trade License 5. RJSC 6. Logo description
Company Tin	<ol style="list-style-type: none"> 1. NID Card (Authorised Person) 3. Incorporation Certificate 2. Tax Identification Number (TIN) Authorised Person 3. Address Documents 4. e-mail address & Phone Number
Partnership TIN	<ol style="list-style-type: none"> 1. NID Card (All Partner) 3. Incorporation Certificate (if RJSC Registration) 2. Tax Identification Number (TIN All Partner) 3. Address Documents 4. Trade License 5. E-mail address & Phone Number
BIN	<ol style="list-style-type: none"> 1. NID Card 2. Tax Identification Number (TIN) 3. Passport Size Photos 4. Address Documents 5. RJSC 6. Bank Solvency Certificates 7. Rent agreement

ERC		<ol style="list-style-type: none"> 1. Trade License* 2. Membership Certificate from recognized Chamber/Trade Association* 3. NID, TIN & Passport Size Photos (All Owner) 4. Bank Certificate* 5. MOA & AOA & Form XII and Certificate of Incorporation (in case of Limited Company) * 6. Partnership Deed (in case of Partnership Company) * 7. Income tax Certificate / Acknowledgment (Income tax return must be Online) * 8. Phone Number & E-mail-Address * Contac Person <p>***All documents must be in colour/original scan copy***</p>
IRC	Commercial IRC	<ol style="list-style-type: none"> 1. Trade License* 2. Membership Certificate from recognized Chamber/Trade Association* 3. NID, TIN & Passport Size Photos (All Owner) 4. Bank Certificate* 5. MOA & AOA & Form XII and Certificate of Incorporation (in case of Limited Company) * 6. Partnership Deed (in case of Partnership Company) * 7. Income tax Certificate / Acknowledgment (Income tax return must be Online) * 8. Phone Number & E-mail-Address * Contac Person <p>***All documents must be in color/original scan copy***</p>
	Industrial IRC (First Adhoc)	<ol style="list-style-type: none"> 1. Trade License* 2. Membership Certificate from recognized Chamber/Trade Association* 3. NID, TIN & Passport Size Photos (All Owner) 4. Bank Certificate* 5. Machineries & Raw Material List 6. MOA & AOA & Form XII and Certificate of Incorporation (in case of Limited Company) * 7. Partnership Deed (in case of Partnership Company) * 8. Income tax Certificate / Acknowledgment (Income tax return must be Online) * 9. Phone Number & E-mail-Address * Contac Person 10. Fire License & Environment Certificate * 11. Half Yearly Import & Yearly Import Limit. 12. Bangladesh Investment Development Authority (BIDA) Permission & (First Adhoc) <p>All documents must be in color/original scan copy***</p>
	Multinational IRC	<ol style="list-style-type: none"> 1. Trade License* 2. Membership Certificate from recognized Chamber/Trade Association (Multinational)* 3. NID, TIN & Passport Size Photos (All Owner) 4. Bank Certificate* 5. Passport of foreigners* 6. Work Permit for BIDA* 7. MOA & AOA & Form XII and Certificate of Incorporation (in case of Limited Company) * 8. Partnership Deed (in case of Partnership Company) * 9. Income tax Certificate / Acknowledgment (Income tax return must be Online) * 10. Phone Number & E-mail-Address * Contac Person <p>***All documents must be in color/original scan copy***</p>

BIDA	<ol style="list-style-type: none">1. Machineries list & HS Code2. NID & TIN3. MOA & AOA & Form XII and Certificate of Incorporation (in case of Limited Company)4. Partnership Deed (in case of Partnership Company) *5. Employees Number6. Land Purchase/Rental deed agreement of Project7. Business Sector8. Name of Product & Quantity & Price (USD) Sales Value In BDT9. Fixed Investment & Working Capital10. Source of Finance (Local Equity % & Foreign Equity %11. Faire License12. Environment Certificate s13. Description of Machineries and Equipment (Locally collect Qty & Import Qty)14. NOC
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